

LICENSE REQUIREMENTS

(Please read carefully. This form is required at time of application)

- Individuals and entities involved in the construction, repair or renovation of structures including mechanical construction are required to comply with licensing requirements of the State of South Carolina and the Town of Hilton Head Island.
- Persons engaged in business in the Town of Hilton Head Island are required to have current business licenses.
- The Contractor must furnish the Department of Building and Fire Codes with a sub roster form listing subcontractor names, business license numbers and state/local licenses or registrations as applicable. This requirement also applies to individuals such as craftsmen or artisans not regularly employed by the contractor but who are performing work on the job.
- No deductions shall be made on the permit application by a general or independent contractor for value of work performed by a subcontractor.
- **In no case will a permanent service inspection or final, if there is not a permanent service inspection, be processed until a completed subcontractor roster is submitted and all license numbers are accurate, complete and current.**

Should the contractor allow a subcontractor or craftsman to begin work on a job without a business license, the contractor shall be subject to a suspension of his business license in accordance with Section 10-1-150 of the Code of Ordinances.

I, the undersigned, have read and understand the above statement. I am the contractor in charge or authorized agent for the contractor in charge.

Print: _____

Signature _____ **Date**-----